

## IMPLEMENTING SUSTAINABLE LOW AND NON-CHEMICAL DEVELOPMENT IN SMALL ISLAND DEVELOPING STATES (ISLANDS)

### Polyvinyl Chloride (PVC) Waste Management Expert Consultancy (Reference Number: BCRC#ISLANDS+\_2023\_004\_V03)

(The Bahamas, Barbados, Cuba, Dominica, Guyana, Trinidad and Tobago)

### DOCUMENTATION OF CLARIFICATIONS AND ADDITIONAL INFORMATION

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The following information is provided as a response to requests for clarification on the Terms of Reference for the above-mentioned consultancy. This document will be updated as needed.

**Question 1:**

I want to submit a proposal for this project. I am interested and would like some more clarification. Can we have a telephone call to discuss this project further?

**Response 1:**

We wish to advise that in accordance with the BCRC-Caribbean's tender process, we are unable to meet/have a call at this stage. However, we encourage bidders to submit any queries to both Ms. Shalina Rooplal and Ms. Janine Boodram via email (copied).

Responses will be provided via email and posted on this webpage at Appendix 2 - <https://www.bcrc-caribbean.org/our-projects/pvc-waste-management-expert/>

**Question 2:**

The TOR explicitly mentions that the consultancy is open to individual consultants. However, I noticed that the submission requirements also state that all documents must be signed by an officer authorized to enter into contracts on behalf of the consulting team. This seems to leave room for the inclusion of multiple consultants or subcontractors in the proposal.

Given this, I would like to inquire whether it would be permissible to submit the proposal with two consultants in a lead role, along with the possibility of engaging additional subcontractors, should the project's scope require additional expertise. Our team would ensure that the responsibilities are clearly divided, and the overall quality of the project would be enhanced by this collaborative approach.

I would appreciate your guidance on whether such a team submission would be acceptable under the current Terms of Reference, and if so, any additional requirements we would need to meet.

**Response 2:**

We prefer an individual consultant and have reissued the advertisement for this consultancy accordingly.

The deadline date remains the unchanged.

**Question 3:**

In the CEO Package for both GEF ISLANDS Child Projects, I found the list with expected NWG members per participating country. Is there an updated list to be found elsewhere on the BCRC website?

**Response 3:**

A listing of the NWG members is not available online; one will be provided to the successful candidate prior to the start of the consultancy.

**Question 4:**

Do all six participating countries have NPAs?

**Response 4:**

All six participating countries do not have NPAs at this time. They are however engaged in The Bahamas, Barbados, Cuba, Dominica, and Guyana.

**Question 5:**

If a bidder intends to work with a subcontractor in each country, should all the six subcontractors be known in detail and included when submitting the proposal?

**Response 5:**

It is preferred that the subcontractors be identified within the technical proposal, which should outline all the human resources for the consultancy. The relevant curricula vitae as well as their roles and responsibilities should be outlined.