

TERMS OF REFERENCE

PROJECT NAME: “Integrated SC toolkit to improve the transmission of information under Articles 07 and 15 (GEF ID 9884) and the UNEP/GEF projects “Review and update of the national implementation plan for the Stockholm Convention on Persistent Organic Pollutants (POPs)”.

Job Title: Environment Consultant

The Basel Convention Coordinating Center, Stockholm Convention Regional Center for Latin America and the Caribbean (hereinafter BCCC-SCRC), made an open call to an **Environment Consultant** for the aforementioned project.

1. Background

UNEP is executing the UNEP/GEF project “Integrated SC toolkit to improve the transmission of information under Articles 07 and 15 (GEF ID 9884) and the UNEP/GEF projects “Review and update of the national implementation plan for the Stockholm Convention on Persistent Organic Pollutants (POPs)” in Azerbaijan (GEF ID 9765), Bahrain (GEF ID 9734), Brazil (GEF ID 9530), Comoros (GEF ID 9635), Federated States of Micronesia (GEF ID 9634), Iraq (GEF ID 9690) and Ukraine (GEF ID 9732).

For supporting the execution of the above-mentioned UNEP/GEF projects, BCRC-SCRC requires assistance to deliver advisory services and assist Parties to the Stockholm Convention in the development of the POPs inventories and in reviewing and updating their NIPs, and to provide technical support in the development of the modules of the integrated electronic toolkit and for updating the projects web pages, reflecting among others, the projects achievements.

The ultimate result of service is the improvement and harmonization of POPs inventories, improvement of reviewed/updated NIPs and enhancement of capacity to undertake NIP reviews/updates among government stakeholders.

2. Objectives and performance indicators

3.1 Objectives:

- Objective 1: deliver advisory services and assist Parties to the Stockholm Convention in the development of the POPs inventories and in reviewing and updating their NIPs.
- Objective 2: provide technical support in the development of the modules of the integrated electronic toolkit and for updating the projects webpages, reflecting among others, the projects achievements.

3.2 Performance indicators:

- Improved and harmonized POPs inventories.

- Improved reviewed/updated NIPs and enhanced capacity to undertake NIP reviews/updates among government stakeholders.
- Technical related matters and templates for assisting in the development of the development of the modules of the integrated electronic toolkit prepared.
- Updated project webpages, reflecting among others, the projects achievements.
- Deliverables available within agreed time frames.

3. Activities& Tasks

Under the direct supervision of the Director of BCRC-SCRC the environment consultant will perform the following activities:

Objective 1: Deliver advisory services and assist Parties to the Stockholm Convention in the development of the POPs inventories and in reviewing and updating their NIPs.

This includes:

- a) Review POPs inventories undertaken by Parties to the Stockholm Convention in the context of their NIP review/updates, provide expert advice to improve their quality and ensure harmonization;
- b) Provide expert advice to the Parties of the Stockholm Convention during the review/update of their NIPs.

Objective 2: Provide technical support in the development of the modules of the integrated electronic toolkit and for updating the projects webpages, reflecting among others, the projects achievements.

This includes:

- a) Collecting, compiling and/or developing Stockholm Convention technical related matters and templates for assisting in the development of the development of the modules of the integrated electronic toolkit;
- b) Assisting on the technical matters related to testing of the integrated electronic toolkit modules;
- c) Preparing related content for updating the projects webpages, reflecting among others, the projects achievements.

4. Qualifications and Professional Experience

The consultant must prove that they have the following requirements:

- An advanced university degree (Master's degree or equivalent) in environmental policy or science or related field is required. University studies in combination with an additional two years of qualifying experience may be accepted in lieu of the advanced university degree.
- Minimum 7 (seven) years of relevant professional experience, of which at least 2 at international level is required.
- Knowledge of global environmental issues, in particular the Stockholm Convention, the chemicals listed in its annexes, inventories, implementations plans development and update, and reporting under Article 15.

- Relevant experience at the international level related to chemicals management is required.
- Experience in working with small islands developing states, developing countries and countries with economy in transition.
- English language is required. Another UN language would be considered an asset.

5. Supervision & Reporting lines

The consultant must work under the supervision of the Director of BCCC-SCRC.

6. Deliverables and deadline

The duration for the contract will be 5 months starting at the date of the signature of the contract. The present contract can be extended, based on addendum to the contract.

Deliverables	Deadline
Improved and harmonized POPs inventories of countries currently working with UNEP such as, but not limited to, Brazil, Comoros, Azerbaijan, Iraq, Bahrain, Ukraine, Federated States of Micronesia, Djibouti, Egypt, Palau, Papua New Guinea, Cook Islands, Marshall Islands, Nauru, Tonga, Yemen”	31 March 2021 (Throughout the validity period of the memorandum)
Improved reviewed/updated NIPs and enhanced capacity to undertake NIP reviews/updates among government stakeholders from the countries listed above.	31 March 2021 (Throughout the validity period of the memorandum)
Technical related matters and templates for assisting in the development of the modules of the integrated electronic toolkit prepared.	31 December 2020
Updated project webpages, reflecting among others, the projects achievements.	31 March 2021 and as appropriate (throughout the validity period of the memorandum)

7. Indicative level of remuneration

6,910 USD per month. Monthly payments, upon satisfactory receipt by BCCC-SCRC of the work accomplished under the Terms of Reference.

8. Submission

Applicants are required send their Curricula Vitae (CVs) by email to BCCC-SCRC: ccbasilea.crestocolmo@gmail.com **no later than 4:30 p.m. on Friday November 27, 2020.**