



**BASEL CONVENTION**

# Basel Convention Regional Centre for Training and Technology Transfer for the Caribbean Region

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## IDENTIFYING FEASIBLE STRATEGIES FOR THE ENVIRONMENTALLY SOUND DISPOSAL OF SPENT LIGHTING PRODUCTS

(Saint Kitts and Nevis, Saint Lucia, Suriname and Trinidad and Tobago)

### TERMS OF REFERENCE

#### LEGAL CONSULTANT

#### BACKGROUND

With the entry into force of the Minamata Convention on Mercury, the issue of dealing with mercury wastes has been highlighted by some Caribbean countries. One of the main areas of concern is the environmentally sound management and disposal of compact and linear fluorescent bulbs (CFLs and LFLs), street lights and medical wastes (including dental amalgam). These wastes are transported to landfills and are co-mingled with other wastes and, as such, are disposed of in a manner that is not environmentally sound. The landfills on these islands are typically subject to fires during the dry season which further compounds the problem.

The Project entitled, "Identifying Feasible Strategies for the Environmentally Sound Disposal of Spent Lighting Products" aims to identify feasible strategies for the environmentally sound disposal of spent lighting products in Saint Kitts and Nevis, Saint Lucia, Suriname and Trinidad and Tobago. The identification of these strategies will be guided through the testing of the following revised practical manuals for the promotion of environmentally sound management (ESM) of wastes developed by the Conference of the Parties of the Basel Convention's expert working group on ESM:

1. General policies and legislation;
2. Permits, licenses or authorizations;
3. Certification schemes; and
4. Waste prevention (*An assessment of the "Guidance to assist Parties in developing efficient strategies for achieving the prevention and minimisation of the generation of hazardous and other wastes and their disposal" document that was adopted at the 13<sup>th</sup> Conference of the Parties of the Basel Convention*).

The overall project components and their related activities are:

#### 1. Organisation of Process

The following roles will be designated by the BCRC-Caribbean:

#### Parties consenting to be served by the Centre:

Antigua & Barbuda    Commonwealth of the Bahamas    Barbados    Belize    The Republic of Cuba    The Commonwealth of Dominica    The Dominican Republic  
The Republic of Guyana    Jamaica    The Republic of Trinidad and Tobago    The Federation of Saint Kitts and Nevis    Saint Lucia    Saint Vincent and the Grenadines    Suriname

- **Project Coordinator**: for overall execution of the Project;
- **National Working Groups** in each participating country: consisting of key national personnel who will oversee the Project's progress and evaluate the outcomes;
- **Technical Expert (Legal Consultant)**: experienced in legislative and institutional capacity assessments and knowledgeable in the areas highlighted in the manuals; and
- **National Research Assistant** in each of the participating countries: responsible for the on-the-ground relevant stakeholder communications and examination of waste facilities and existing processes for managing spent lighting products with the use of strategies developed by the technical expert and BCRC-Caribbean.

## 2. Application and Assessment of Manuals

The National Research Assistant will conduct relevant on-the-ground stakeholder communications and examine waste facilities and existing processes for managing spent lighting products with the use of the strategies developed using the manuals and relevant guidance document. The National Research Assistant will be guided by the Project Coordinator (BCRC-Caribbean staff) and the respective National Working Groups to assess each country's situation as it relates to current practices for the management of spent lighting products.

The applicability of the above-mentioned manuals will be assessed against each of the country situations regarding spent lighting products. This will inform the development of an analysis report by the technical expert and will include:

- Identification of gaps;
- Provision of recommendations for the environmentally sound management of spent lighting products based on the manuals.

In-country activities carried out by the National Research Assistant will inform the development of the report(s) assessing the general policies and legislation; permits, licenses or authorizations; certification schemes; and waste prevention and minimisation strategies related to the environmentally sound disposal of spent lighting products within each country. A comparison of the results in each country will also be included.

## 3. Verification of the Manuals and Development of Recommendations

Based on the outputs of (2), an analysis report on the applicability and effectiveness of the manuals will be developed which will include recommendations for improvement of the manuals.

## MAIN FUNCTIONS AND DELIVERABLES OF CONSULTANT

The Legal Consultant will work in close coordination with the BCRC-Caribbean, the National Research Assistant and National Working Groups, comprising of key stakeholders, for the implementation of project activities. The Legal Consultant's tasks will be to:

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1. Develop a work-plan for tasks detailed below with clear deliverables and indicators;
2. Review the country assessments developed by each of the National Research Assistants and provide recommendations for finalisation of their work as needed;
3. Based on the assessments in (2), identify gaps in each country's general policies and legislation; permits, licenses or authorizations; certification schemes; and waste prevention and minimisation strategies and provide recommendations for promoting the environmentally sound management of spent lighting products in each participating country based on the aforementioned practical manuals for the promotion of ESM of wastes ;
4. Highlight the positive and negative implications of any recommendations as well as the timeframe for the recommendations;
5. Produce a summary report analysing the applicability of the manuals in the assessments conducted in the four (4) participating countries.

## PERIOD OF ENGAGEMENT

This task is a desktop study for (4) countries and is estimated to take Twelve (12) days

## DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSAL

1. Technical Proposal describing how one will approach and complete the assignment. This should include the Consultant's methodology, qualifications and experience of personnel, and non-financial resources to be assigned;
2. Curriculum/ Curricula Vitae (CVs) of key personnel;
3. Financial Proposal, which is to be separated into the Consultant's fees and expenses in United States (US) Dollars, matched up against key milestones and deliverables;

## QUERIES

Interested bidders may submit all queries in writing to:

<p><b>Ms. Jewel Batchasingh</b>            Director (Ag.)            Email:  <a href="mailto:jewel.batchasingh@bcrc-caribbean.org">jewel.batchasingh@bcrc-caribbean.org</a>            Phone: (868) 628-3829 / 9372</p>	<p><b>Ms. Tahlia Ali Shah</b>            Project Execution Officer            Email:  <a href="mailto:tahlia.alishah@bcrc-caribbean.org">tahlia.alishah@bcrc-caribbean.org</a>            Phone: (868) 628-3829 / 9372</p>
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## **BID SUBMISSION**

The deadline for the submission of applications is **4:00 pm (Trinidad and Tobago, GMT -4) on September 7, 2018.** Bidders may submit their applications via email.

*The successful candidate will be expected to start work as of October 2018.*

### **NOTE:**

*The identification of these strategies will be guided through the testing of the following revised practical manuals and guidance for the promotion of environmentally sound management (ESM) of wastes developed by the Conference of the Parties of the Basel Convention's expert working group on ESM are available at:*

<http://basel.int/Implementation/CountryLedInitiative/EnvironmentallySoundManagement/ESMToolkit/Practicalmanuals/tabid/5847/Default.aspx>

<http://basel.int/Implementation/CountryLedInitiative/EnvironmentallySoundManagement/ESMToolkit/Guidanceonwasteprevention/tabid/5844/Default.aspx>

**The working language of the BCRC-Caribbean is English.**

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